



[www.VillaCoraffanBali.com](http://www.VillaCoraffanBali.com)

## **TERMS AND CONDITIONS**

### **CONTRACT**

The contract entered into is between Villa Coraffan and the client or holidaymaker, hereinafter referred to as "The hirer." The contract is not effective until required payment has been received and confirmation has been sent to the hirer.

### **SEASONS**

Villa Coraffan categorizes the year into three (3) seasons defined as follows:

**Low:** January 9th to June 30th (excluding Easter), September 16th to December 19th

**High:** July 1st to July 31st, September 1st to September 15th, Easter week and Chinese New Year week

**Peak:** August 1st to August 31st, December 20th to January 8th (Xmas & New Year period)

### **PAYMENTS**

A deposit of 50% of the rental amount must be received by Villa Coraffan within five (5) working days after the relevant invoice and payment instructions have been given to the hirer. If a deposit is not received within this time, the booking will be cancelled.

Final payment is required 45 days prior to arrival (60 days for Christmas/New Year bookings) or immediately if booking is made less than 45 days prior to arrival (or 60 days in the case of Christmas/New Years bookings).

In the case of bookings made 45 days prior to arrival, full payment is required within five (5) working days, whichever comes first. All payments must be made in USD. Payments options are:

1. Telex Transfer – All charges incurred for Telex Transfer transactions will be borne by the hirer.
2. Credit Card – All payments made by credit card (Visa and MasterCard only) will be subject to a 3% additional charge.

Payments by Traveller's cheques, other currencies or personal cheques, will not be accepted.

In the case of last minute bookings, if bookings are made one week or less prior to arrival, and where it is impractical or very difficult for the hirer to make a deposit by TT, we will accept cash **(2003 or newer, unmarked US\$ banknotes, F series or newer only)** on arrival. In these cases, a credit card authorization form will need to be used to ensure deposit requirements are met. This form will need to be accompanied by photocopies of both sides of the credit card, a photocopy of holder's passport, and written authorization. The funds will be held as security and that the transaction will be reversed upon receipt of alternative payment as agreed with Villa Coraffan. All hirers will be asked to sign a Waiver of Liability and a credit card authorization form, which will allow Villa Coraffan to charge the card any charges that clients incur while at the villa.

## **CANCELLATIONS**

If the reservation is cancelled 61 days or more prior to arrival (91 days for Christmas/ New Year bookings), deposits will be refunded in full less US\$150. Reservations cancelled less than 61 days prior to arrival are subject to a complete forfeiture of the deposit to compensate the owner for the loss of other potential bookings that have been turned down once a booking has been confirmed.

Notice of cancellation must be received by The Villa Management in writing. Final payments are non-refundable.

## **CHANGES TO BOOKINGS**

A US\$50.00 administration fee will apply to each change after a booking has been confirmed.

Changes cannot necessarily be accommodated in all cases.

## **EVENTS AND PARTIES**

Regular bookings are for vacation purposes and special permission must be obtained for functions/events of more than 20 people. Clients should be aware that this is a private villa located in a residential neighborhood and, as such, not all functions or events can necessarily be accommodated.

If you are planning to hold an event such as a wedding or any large congregation of people at Villa Coraffan it would be best to bring this to Villa Coraffan's attention when making the reservation. Please be aware that normally Villa Coraffan requires that a function coordinator to be employed.

Villa Coraffan has rules governing villa usage for events and parties and a surcharge of up to the equivalent of a night's rental price is applicable, in addition to a non-refundable local community ('Banjar') fee. Be aware that a security deposit of US\$ 500 is required for hosting a function for 20 or more invitees at the Villa. If required, a deposit will be requested by the villa manager on arrival and will be refunded in full on the day of departure, unless repairs need to be performed. In such a case, refunds will be made, less damage costs.

## **LIABILITY**

Villa Coraffan will not accept responsibility for any injury, sickness, loss, damage, additional expense or inconvenience, directly or indirectly caused by or arising out of the use of the property, plumbing, gas, electrical or otherwise, and exceptional weather conditions. Further, no responsibility is accepted for the personal belongings, car, and its contents of the hirer or any member of the party during the holiday.

## **DAMAGE OR LOSSES**

The hirer is responsible for leaving the property in good order and in a clean condition. The hirer further undertakes to pay for any damages or losses incurred during their stay. Villa Coraffan reserves the right to repossess the property if the hirer or a member of the party has caused excessive damage or has violated any local laws or regulations.